



**OSMANIA UNIVERSITY
HYDERABAD - 500 007**

No.MR- 400/132/2022/Adm.I-1.

Date: 26.09.2022

To

1. All the Principals of Campus and Constituent Colleges, O.U.
2. All the Administrative Officers, O.U.

Sub: Obtaining prior permission from the University for claiming TA & DA – Reg

Sir/Madam,

It has come to the notice of the University that certain Principals / Administrative Officers of Osmania University are claiming TA & DA for their official visits to other places from the internal resources of the Project / Department / Office/ College without obtaining permission from the University.

As this is against the norms, all the Principals of the Campus & Constituent Colleges and Administrative Officers of Osmania University are instructed to claim TA & DA only after obtaining necessary permission from the University.

Yours sincerely,

**JOINT REGISTRAR
(Administration)**